

**Idaho State Group Insurance Advisory Committee**  
**March 7, 2012**  
**Meeting Minutes**

The March 7, 2012 meeting of the Idaho State Group Insurance Advisory Committee was held in 2<sup>nd</sup> Floor Conference Room, 304 North 8th Street, Boise, Idaho 83702.

**ATTENDANCE**

**Members Present:**

Director Teresa Luna, Chair  
Representative Phylis King  
Dick Humiston, Retired Employee

**Members Absent:**

Senator Melinda Smyser  
Betsy Johnson, Active Employee, Co-Chair  
Andrea Patterson, Judiciary

**Others Present:**

Professional Technical Education: Jody Zauha  
State Board of Education: Matt Freeman  
Division of Financial Management: Keith Reynolds  
Department of Human Resources: Donna Weast  
Department of Administration: Cindy Dickinson, Cynthia Ness,  
Kirk Weiskircher, Connie Smith, Margaret Odedo

**WELCOME**

Director Luna called the meeting to order at 1:40 p.m.

**GENERAL BUSINESS**

**Approval of Minutes:**

MOTION: Representative Dick Huminston moved to approve the minutes of the February 2, 2012 meeting as corrected. Seconded by Representative King, motion passed.

**UPDATES/PROJECTS:** Presentation of Life and Disability Review: Ms Luna explained the current process indicating that the state pays one hundred percent of basic life and disability. As part of the RFP the state requested quotes for expanded supplemental life (voluntary) coverages to allow employees to buy up on these benefits. She then introduced our consultant Mr. Doug Toschi to explain how the proposals submitted were scored and results. Mr. Toschi briefly provided his background then began presenting information. He stated that they looked at this from a statutory perspective focusing on two required areas; the administration of the program and pricing. As Mr. Toschi went through the process he referenced an Executive Summary which was based on information gleaned from vendor responses and any variances from the RFP requirements. A financial summary completed by Milliman was reviewed; followed by a general discussion around vendor rate guarantees and what the state might expect.

Upon completion of the review, the group concluded that the process was very clean and felt comfortable with moving to the next phase of an interview process of the top two vendors. Ms. Luna indicated that the state paid coverages would be effective July 1, so interviews will take place soon. In addition, we would like to have the voluntary life options available to employees no later than January 1, 2013.

**ANY OTHER BUSINESS: ADJOURNMENT**

The committee adjourned at 2:50 p.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Margaret Odedo".

Margaret Odedo